

MBU/CDC/CIR/34/2025-26/28

23.12.2025

## **CIRCULAR**

All the Students, Faculty and Staff of MBU & SVEI's are hereby informed that the University will remain closed on 25.12.2025 (Thursday) on account of Christmas subject to arrangements being made for attending to urgent duties, if any.

All of you, shall be in traditional attire on 24.12.2025 as a mark of tradition to celebrate "Christmas".

**Wearing T-Shirts and Jeans are not allowed.**

**Wishing you all a "Merry Christmas" on behalf of MBU & SVEI's.**



**REGISTRAR**

**Copy To :**

EA to Chairman, SVET& Chancellor, MBU; EA to CEO, SVET & Pro Chancellor, MBU  
Registrar, MBU; Assistant Director, VC's Office  
Deputy Registrars & Assistant Registrars: Student Records, Fee Regulatory and Monitoring,  
Regulatory Affairs, MBU.  
Vice Presidents: CDC, Administration; Sr. Manager, HR  
AVPs: Admissions, Industry & International Relations, Administration  
Deans: SOC & SOE, SCM, SOA, SLA, SOPS, SPL&HCS: with a request to circulate among the  
staff and students at respective Schools/Departments.  
Deans: P&M, Academic Affairs, Accreditations, Student Affairs, RI, R&D  
Controller of Examinations, MBU; Director (F&A), SVET; CAO, SVET.  
Principals: SVEC, SVCN, SVCP, Vice Principal: Polytechnic, SVEC: with a request to circulate  
among the staff and students at respective Schools/Departments.  
HODs: CSE, CSSE, IT, ECE, EEE, EIE, Civil, Mechanical, BS&H, MCA  
Librarian, Chief Engineer, Valmar Office, Network Manager, Reception.